

**APPLICATION FOR EMPLOYMENT**

**SPLASH COMMUNITY TRUST/ YMDDIRIEDOLAETH GYMUNEDOL SBLASH**

**PRIVATE AND CONFIDENTIAL**

**Return this form to: General Manager, Plas Madoc Leisure Centre, Llangollen Road, Acrefair, Wrexham, LL14 3HL or alternatively to the email address provided on the job advertisement.**

**POSITION APPLIED FOR:**

Surname

Title

Forename(s)

Please list any other names you are also known as:

Address:

 Postcode:

Telephone Number:

NI No.



Are there any restrictions on you taking up employment in the UK? Yes No (If yes, please provide details)

Schools Qualifications Gained

**EDUCATION HISTORY**

Do you suffer from any condition(s) that will require you to receive any additional support through the recruitment process?



Colleges/Universities Qualifications Gained

Other training:

**OTHER EMPLOYMENT**

**EMPLOYMENT HISTORY**

Please note any other employment, unpaid activities or commitments that you would continue with if you were to be successful in obtaining this position.

**REASON FOR LEAVING**

**FROM - TO**

**NAME AND ADDRESS OF EMPLOYER**

**START/FINISH SALARY**

**JOB TITLE AND DUTIES**

**Notice required in current post:**



**REFERENCES**

Please note here the names, addresses, telephone numbers and email addresses of two people from whom the company may obtain both character and work experience references, one of which being your most recent employer.

1.

2.

**LEISURE**

Please note here your leisure interests, sports and hobbies, other pastimes etc.

**CRIMINAL RECORD**

Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974, by virtue of the Exceptions Order 1975 as amended by the Exceptions (Amendment) Order 1986, which means that convictions that are spent under the terms of the Rehabilitation of Offenders Act 1974 **must be disclosed**, and will be taken into account in deciding whether to make an appointment. Any information will be completely confidential and will be considered only in relation to this application.

In addition **you will be required** to submit to a Disclosure and Barring Service (DBS) check.

Any standard or enhanced disclosure made by the DBS will remain strictly confidential.

Have you ever been convicted in a Court of Law and/or cautioned in respect of any offence? YES/NO (delete as required)

If YES, please give details:

**GENERAL COMMENTS**

Please detail here your specific reasons for this application, your main achievements to date and the strengths you would bring to this post. (Please continue on a separate sheet if necessary)



**DECLARATION (Please read this carefully before signing this application)**

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.

2. I agree that the organisation reserves the right to require me to undergo a medical examination, although no medical information will be requested prior to an offer of employment being made. (Should we require further information and wish to contact your doctor with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor). I agree that this information will be retained in my personnel file during employment and for up to six years thereafter and understand that information will be processed in accordance with the Data Protection Act.

3. I agree that should I be successful in this application, I will, if required, undertake a Disclosure and Barring Service (DBS) check. I understand that should the disclosure not be to the satisfaction of the company any offer of employment may be withdrawn or my employment terminated.

Signed:

**Signed:**.............................................. **Date:**..................................